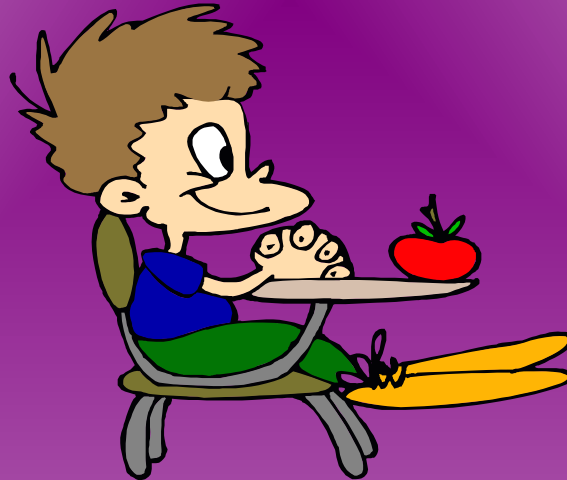


# New Jersey Department of Education

Office of Vocational-Technical, Career and Innovative Programs

## Charter School Happenings



September 2004 to August 2005  
School Calendar

## *Approved Charter Schools*

Academy Charter High School  
Camden Academy Charter High School  
Camden's Promise Charter School  
Center for Responsible Economic and Technological Excellence Charter School  
chARTer~TECH High School for Performing Arts  
Classical Academy Charter School of Clifton  
D.U.E. Season Charter School (**Scheduled to open 2005-06 School Year**)  
Discovery Charter School  
East Orange Community Charter School  
Elysian Charter School of Hoboken  
Emily Fisher Charter School of Advanced Studies  
Englewood on the Palisades Charter School  
Freedom Academy Charter School  
Galloway Community Charter School  
Gateway Charter School  
Gray Charter School  
Greater Brunswick Charter School  
Greater Newark Academy Charter School  
Hoboken Charter School  
Hope Academy Charter School  
International Charter School of Trenton  
Jersey City Community Charter School  
Jersey City Golden Door Charter School  
Lady Liberty Academy Charter School  
LEAP Academy University Charter School  
Learning Community Charter School  
Liberty Academy Charter School  
Maria L. Varisco-Rogers Charter School  
Marion P. Thomas Charter School  
New Horizons Community Charter School  
North Star Academy Charter School of Newark  
Oceanside Charter School  
Pace Charter School of Hamilton  
Paterson Charter School for Science and Technology  
PleasantTech Academy Charter School  
Pleasantville Charter School for Academic Excellence  
Princeton Charter School  
Queen City Academy Charter School

Red Bank Charter School  
Ridge and Valley Charter School  
Right Path Charter School  
Robert Treat Academy Charter School  
Schomburg Charter School  
Soaring Heights Charter School  
Sussex County Charter School for Technology  
TEAM Academy Charter School  
Teaneck Community Charter School  
Trenton Community Charter School  
Unity Charter School  
University Academy Charter High School  
Village Charter School



As of November 2004

New Jersey Department of Education

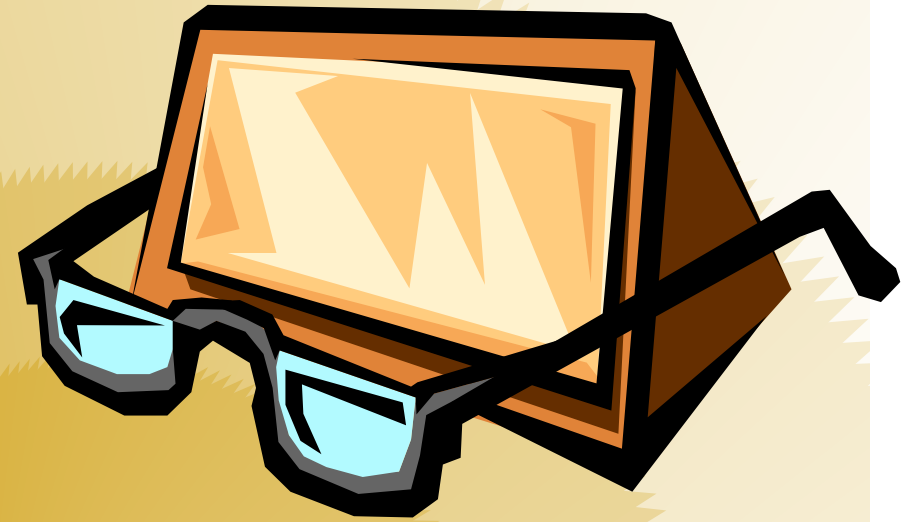
William L. Librera, Ed.D., Commissioner

Division of Educational Programs and Assessment

Richard C. Ten Eyck, Assistant Commissioner

Office of Vocational-Technical, Career and Innovative Programs

Rochelle Hendricks, Acting Director



Charter School Initiative  
Dorothy Coluccio, Manager

Donna Best

Veronica Geyer

Ann Hermann

Cynthia Hoenes

Kimberly James-Wilkerson

Carol Johnson

Pamela Negrón

Edward Patrick

Colleen Schulz-Eskow

Division of Finance

Richard Rosenberg, Assistant Commissioner

Office of School Funding

Yut'se Thomas, Director

Charter School Fiscal Unit

Kathy Ambrosio

Karina Bielaus

Jacqueline Grama

Charles Kahil

Nicole Kane

# *Back to School*



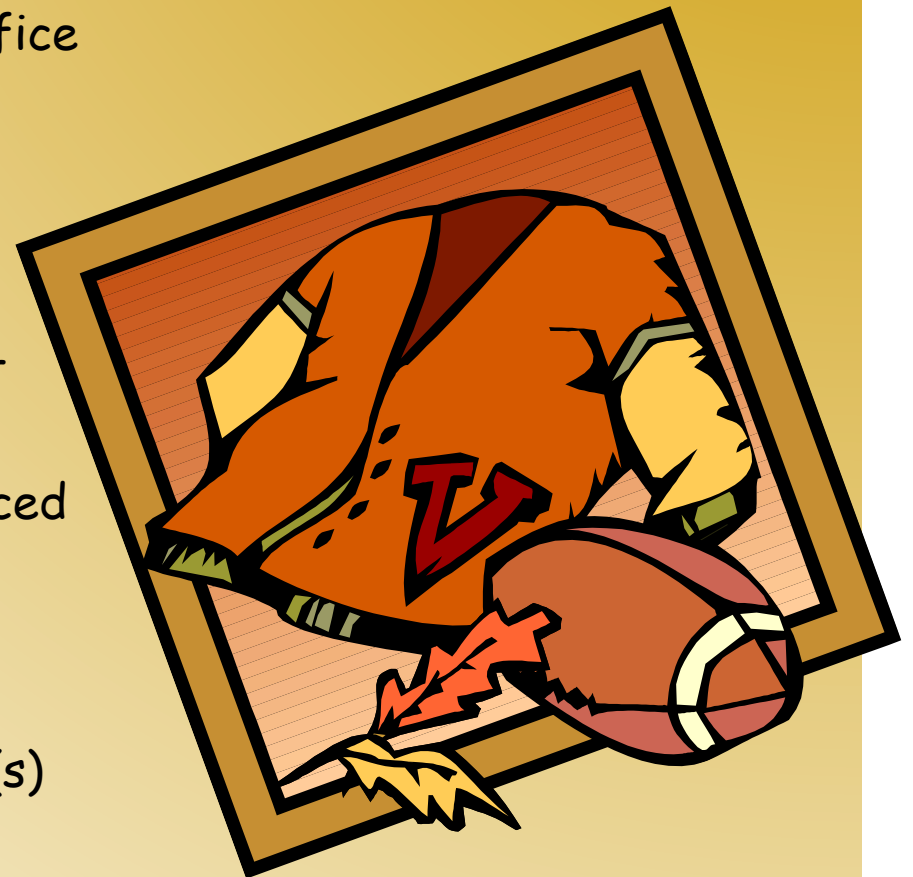
- Report card data
- Cohort 5 renewal application
- Uniform Memorandum of Agreement to County Office
- Board minutes to County Office
- Update enrollment information to district(s)

# September 2004

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 <i>Labor Day</i> <i>State Offices Closed</i>	7	8	9	10 <i>All Schools Open</i>	11 <i>Patriot Day</i>
12 <i>Grandparents Day</i>	13	14	15	16 <i>Rosh Hashanah</i>	17	18
19	20	21	22	23	24	25 <i>Yom Kippur</i>
26	27	28	29	30		

Hispanic Heritage Month Sept. 15 to Oct. 15

- First enrollment count to Fiscal Office
- Pupil transportation report
- Third week in October is Violence and Vandalism Awareness Week
- Fall Survey
- Update NEW members for the board of trustees/administrators list
- September financial reports to County Office
- Fall roundtable
- Character education application
- LEP enrollment report
- Renewal visits
- Charter amendment to increase enrollment  
in subsequent school year
- Newly operational charter schools introduced  
at the State Board Meeting
- FY 2004 Perkins final report
- Board minutes to County Office
- Update enrollment information to district(s)



# October 2004

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11 <i>Columbus Day</i> <i>State Offices Closed</i>	12	13	14	15 <i>Ramadan Begins</i>	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31 <i>Daylight Saving</i> <i>Time ends</i> <i>Halloween</i>						



- Annual Independent Audit Report to County and Fiscal Offices



- Fall Survey and Certificated Staff report
- Renewal visits
- US Senate Youth Program nomination (high school junior or senior)
- Board minutes to County Office
- Update enrollment information to district(s)
- Violence and vandalism public hearing transcript



# November 2004

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 <i>Election Day</i> <i>State Offices Closed</i>	3	4	5	6
7	8	9	10	11 <i>Veterans Day</i> <i>State Offices Closed</i>	12	13
14	15	16	17	18	19	20
21	22	23	24	25 <i>Thanksgiving Day</i> <i>State Offices Closed</i>	26	27
28	29	30				

Native American Heritage Month

- FY 2005 Title I Comparability of Services report
- Revised budget to Fiscal Office
- Special Education Annual Data report
- Professional Development Plan to County Office
- Report card verification and narrative reports
- FY 2004 NCLB Final Report/Carry-Over application
- Announcement of renewed Charter Schools
- Best Practices application
- FY IDEA Final Report/Carry-Over application
- IASA/CSR Final Reports
- Star Schools application
- Principal of the Year nomination
- Board minutes to County Office
- Update enrollment information to district(s)



# December 2004

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6 <i>Facilities Workshop Mercer County Community College</i>	7 <i>Pearl Harbor Day Hanukkah beings at sundown</i>	8 <i>Hanukkah</i>	9	10	11
12	13	14	15	16	17	18
19	20	21 <i>Winter Begins</i>	22	23	24 <i>Christmas Day Observed State Offices Closed</i>	25 <i>Christmas</i>
26 <i>Kwanzaa Begins</i>	27	28	29	30	31 <i>New Years Day Observed State Offices Closed</i>	

- Enrollment from initial recruitment period for operational and planning year schools
- National Teachers' Hall of Fame application
- Walt Disney American Teachers' Awards application
- December financial reports to County Office
- Announcement of newly approved charters
- Technical assistance sessions—training modules for newly approved and planning year schools
- Technical assistance session—Program Review
- NJ School Report Card narrative



- Board minutes to County Office
- Update enrollment information to district(s)

# January 2005

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<i>1</i> <i>New Year's Day</i>
<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i>	<i>15</i>
<i>16</i>	<i>17</i> <i>Martin Luther King Jr.</i> <i>Day</i> <i>State Offices Closed</i>	<i>18</i>	<i>19</i>	<i>20</i>	<i>21</i>	<i>22</i>
<i>23</i>	<i>24</i>	<i>25</i>	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i>
<i>30</i>	<i>31</i>					



- Update NEW hires list and NEW Criminal History Review forms and approval letters
- List of school employees/officials required to file School Ethics form to County Office
- Title III, Immigrant Student Count to Office of Bilingual Education
- Title IV, Part A Performance report (Safe and Drug-Free Schools)
- Title II, Part A Highly Qualified Teachers Survey
- Program review visits
- NJ School Report Card released
- Post renewal visits
- Bilingual/ESL fall report
- Board minutes to County Office
- Update enrollment information to district(s)

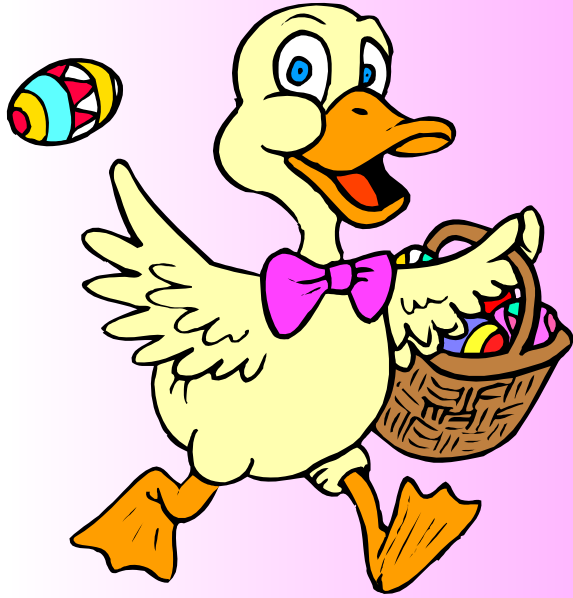


# February 2005

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 <i>Ground Hog Day</i>	3	4	5
6	7	8	9 <i>Ash Wednesday</i>	10	11 <i>Lincoln's Birthday Observed State Offices Closed</i>	12 <i>Lincoln's Birthday</i>
13	14 <i>Valentine's Day</i>	15	16	17	18	19
20	21 <i>Washington's Birthday State Offices Closed</i>	22	23	24	25	26
27	28					

Black History Month





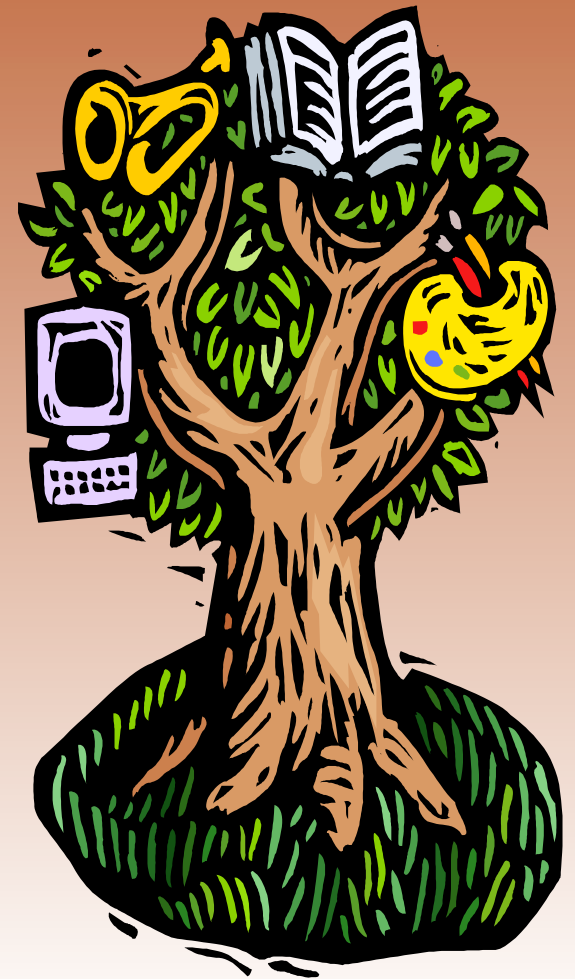
- Notify districts of transportation needs
- NJ Technology Survey
- Budget summary, narrative, cash flow statement to Fiscal and County Offices
- Star Ledger Scholarship nomination (high school senior)
- Technical assistance sessions for newly approved and planning year schools
- National Youth Science Camp nomination (high school senior)
- Program review visits
- Operational schools notify Charter School Unit if moving, expanding or renovating during the next school year
- Post renewal visits
- Board minutes to County Office
- Update enrollment information to district(s)

# March 2005

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17 <i>St. Patrick's Day</i>	18	19
20 <i>Spring Begins Palm Sunday</i>	21	22	23	24	25 <i>Good Friday State Offices Closed</i>	26
27 <i>Easter</i>	28	29	30	31		

Women's History Month

- Requisitions to County Office for annual supply of forms
- Byrd Scholarship nomination (high school senior)
- National Youth Science Camp application
- Enrollment from initial recruitment period for newly approved schools
- NJ Technology Survey
- ALL Board of trustees/administrators members list
- March financial reports to County Office
- Technical assistance sessions—training modules for newly approved and planning year schools
- School Ethics Disclosure statements to County Office
- Teacher of the Year nomination
- Governor's Awards in Arts Education nomination (students and/or educators)
- Schedule of board of trustees meetings for the year to County Office
- Enrollment data to district(s) for verification of transportation needs
- Board minutes to County Office
- Post renewal visits
- Spring roundtable
- Update enrollment information to district(s)



# April 2005

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3 <i>Daylight Savings Time Begins</i>	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 <i>Passover</i>	25	26	27 <i>Administrative Professionals Day</i>	28	29	30

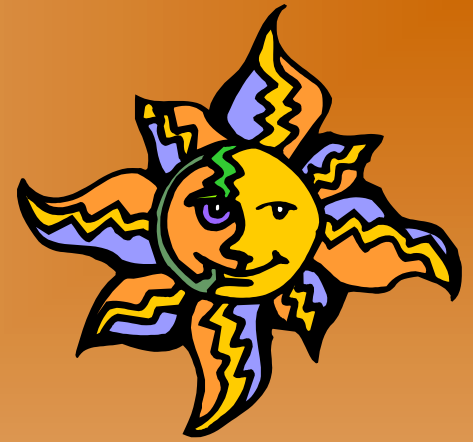
- National Charter Schools Week—May 2 to 6, 2005
- Charter Schools Celebration Ceremony — May 5, 2005
- Presidential Awards for Excellence in Math & Science application
- School calendar to districts providing transportation
- Verification of enrollment by district(s) for transportation needs
- Technical assistance session—annual report/report card
- Calendar for 2005-06 school year
- Newly approved schools submit bylaws, certificate of incorporation, W-9, EIN, ACH with voided check
- Technical assistance sessions—training modules for newly approved and planning year schools
- Verification of facility description—newly approved schools or if moving, expanding or renovating (notify county offices to schedule a walk-through)
- IDEA-B application for FY 2005
- Amendments to bylaws
- Comprehensive Equity Plan
- Governor's Teacher Recognition Nomination (usually May, call County Office)
- Post renewal visits
- Board minutes to County Office



# May 2005

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 <i>Charter Schools Celebration Ceremony</i>	6	7
	<i>N a t i o n a l C h a r t e r S c h o o l s W e e k</i>					
8 <i>Mother's Day</i>	9	10	11	12	13	14
15	16	17	18	19	20	21 <i>Armed Forces Day</i>
22	23	24	25	26	27	28
29	30 <i>Memorial Day State Offices Closed</i>	31				

Asian Pacific American Heritage Month



- FY 2006 Title I Comparability of Services report
- Technology plan due to County Coordination Council for Distance Learning & Technology (check with County Office)
- End-of-Year report for special education
- School Register Summary to Fiscal Office five days after last school day
- EVVRS (Violence & Vandalism) Report
- Facility lease, mortgage or title if newly approved or if moving/renovating or lease expired
- Technical assistance session—Cohort 6 schools due for renewal
- Applications for National Board Certification available at County Office
- Technical assistance sessions—training modules for newly approved and planning year schools
- End-of-year enrollment count to Fiscal Office (based on last day of school)
- FY 2005 NCLB Amendment application
- FY 2005 IDEA Amendment application
- Board minutes to County Office
- Update enrollment information to district(s)





# June 2005

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 Flag Day	15	16	17	18
19 Father's Day	20	21	22	23	24	25
26	27	28	29	30		

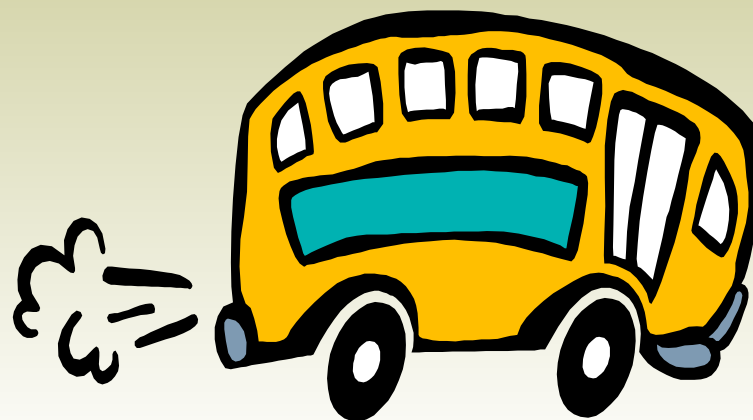


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- Pickup annual supply of forms from the County Office
- Evidence of double-entry bookkeeping with GAAP to Fiscal Office
- Verify EVVRS incident data for DOE
- School Register Summary to Fiscal Office five days after last school day
- Board minutes to County Office
- Final enrollment count to Fiscal Office

# July 2005

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 <i>Independence Day State Offices Closed</i>	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 2005 Generation Next Conference, August 8-9, 2005 Atlantic City
- Annual Report
- Preliminary audit summary and balance sheet to Fiscal Office
- Education management company/consulting firm contracts
- Certificate of occupancy—new schools and schools that are moving, expanding or renovating
- Fire and sanitary certificates (ongoing)
- Directory of **ALL Staff (including the SBA)** with Social Security numbers and Criminal History Review forms/Approval letters
- July Bank Statement, July Board Minutes, Revenue and Expenditure report, July Balance Sheet to Fiscal Office
- NCLB Consolidated application
- Board minutes to County Office
- Update enrollment information to district(s)



# August 2005

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Get Ready for Back-to-School — Remember All Schools must be opened by September 9, 2005

## *State Holidays—2005*

December 31, 2004	Friday	New Year's Day (Holidays falling on Saturday are celebrated on the preceding Friday)
January 17, 2005	Monday	Martin Luther King's Birthday (3rd Monday in January)
February 11, 2005	Friday	Abraham Lincoln's Birthday (Holidays falling on Saturday are celebrated on the preceding Friday)
February 21, 2005	Monday	George Washington's Birthday (3rd Monday in February)
March 25, 2005	Friday	Good Friday
May 30, 2005	Monday	Memorial Day (Last Monday in May)
July 4, 2005	Monday	Independence Day
September 5, 2005	Monday	Labor Day (1st Monday in September)
October 10, 2005	Monday	Columbus Day (2nd Monday in October)
November 8, 2005	Tuesday	Election Day (1st Tuesday following 1st Monday in November)
November 11, 2005	Friday	Veteran's Day
November 24, 2005	Thursday	Thanksgiving Day (4th Thursday in November)
December 26, 2005	Monday	Christmas Day (Holidays falling on Sunday are celebrated on the following Monday)

## *Approved Charter Schools by County*

### **Atlantic County**

chARter-TECH High School for Performing Arts	(609) 926-7458
Galloway Community Charter School	(609) 652-7118
Oceanside Charter School	(609) 348-3485
PleasantTech Academy Charter School	(609) 383-1717
Pleasantville Charter School for Academic Excellence	(609) 407-2145

### **Bergen County**

Englewood on the Palisades Charter School	(201) 569-9765
Teaneck Community Charter School	(201) 833-9600

### **Camden County**

Camden Academy Charter High School	(856) 365-1000
Camden's Promise Charter School	(856) 365-1000 x101
D.U.E. Season Charter School (scheduled to open 2005-2006 school year)	(856) 225-0511
Freedom Academy Charter School	(856) 962-0766
LEAP Academy University Charter School	(856) 614-5600

### **Essex County**

Discovery Charter School	(973) 623-0222
East Orange Community Charter School	(973) 676-1199
Gray Charter School	(973) 824-6661
Greater Newark Academy Charter School	(973) 242-3543
Lady Liberty Academy Charter School	(973) 623-9005
Maria L. Varisco-Rogers Charter School	(973) 242-5690
Marion P. Thomas Charter School	(973) 621-0060
New Horizons Community Charter School	(973) 848-0400
North Star Academy Charter School of Newark	(973) 642-0101
Right Path Charter School	(973) 416-3300
Robert Treat Academy Charter School	(973) 482-8811
TEAM Academy Charter School	(973) 705-8326

### **Hudson County**

Center for Responsible Economic and Technological Excellence (CREATE) Charter School	(201) 413-1500
Elysian Charter School of Hoboken	(201) 876-0102
Gateway Charter School	(201) 653-0016 x200
Hoboken Charter School	(201) 963-0222
Jersey City Community Charter School	(201) 433-2288
Jersey City Golden Door Charter School	(201) 795-4400 x3425
Learning Community Charter School	(201) 332-0900
Liberty Academy Charter School	(201) 395-9400

### **Hudson County (cont.)**

Schomburg Charter School	(201) 451-7770 x121
Soaring Heights Charter School	(201) 434-4800
University Academy Charter High School	(201) 200-3200

### **Mercer County**

Emily Fisher Charter School of Advanced Studies	(609) 656-1444
International Charter School of Trenton	(609) 394-3111
Pace Charter School of Hamilton	(609) 587-2288
Princeton Charter School	(609) 924-0575
Trenton Community Charter School	(609) 393-3220
Village Charter School	(609) 695-0110

### **Middlesex County**

Greater Brunswick Charter School	(732) 246-5661
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### **Monmouth County**

Academy Charter High School	(732) 681-8377
Hope Academy Charter School	(732) 988-4227
Red Bank Charter School	(732) 450-9799

### **Morris County**

Unity Charter School	(973) 292-1808
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### **Passaic County**

Classical Academy Charter School of Clifton	(973) 278-7707
Paterson Charter School for Science and Technology	(973) 247-0600

### **Sussex County**

Sussex County Charter School for Technology	(973) 383-6700 x286
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### **Union County**

Queen City Academy Charter School	(908) 753-4700
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### **Warren County**

Ridge and Valley Charter School	(908) 362-1114
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